

CELL NO..... FAX NO.....

E-MAIL ADDRESS.....

10. PERMANENT HOME ADDRESS (if different from address given above)

.....
.....
..... POSTCODE.....

FROM (day/month/year)..... TO.....

TELEPHONE NO. Daytime/Work..... Evening/Home.....

FAX NO.....

E-MAIL ADDRESS.....

11. NATIONALITY.....

12. COUNTRY OF BIRTH.....

13. NEXT OF KIN.....

(a) ADDRESS (b) RELATIONSHIP
.....

..... (c) TELEPHONE

.....

14. OUTLINE OF PROGRAMME/RESEARCH INTERESTS

Please give a brief outline of your proposed research topic or interests. If you have a detailed research proposal (not more than 10 pages) this may be attached. For Taught programmes, please indicate on a separate sheet (not more than 250 words) why you have chosen to apply for the programme.

15. ACADEMIC HISTORY

Higher education institutions attended and qualifications obtained (you must apply full dates).

Institution	Dates of attendance	Qualifications awarded and Class of Honours (if any) GPA if applicable or prediction of award	Area of specialization

Other information relevant to your academic history:

ENGLISH LANGUAGE QUALIFICATION(S)

Note: Students without English as their first language should enclose a copy of their English Language qualification(s)

Please specify your formal English language qualification(s) by ticking the relevant box with results obtained and the date(s) you took the test or will be taking the test.

SCORE

DATE OBTAINED

CXC

O'Level or GCSE

CAPE Communication

Other (please specify):

16. EMPLOYMENT HISTORY

Please give details of employment and or professional experience (current first). Continue on a separate sheet if necessary.

Date(s)		Nature of work and position held	Name, address and contact no. of employer
From	To		

17. SOURCE OF FUNDING (Please tick the appropriate category)

Government (specify): _____

Donor (specify): _____

Loan

Award

Self

18. ANY DISABILITIES

If you have special needs owing to a disability or specific learning difficulty please give details.

.....

19. REFERENCES

Please provide the names of the two (2) persons who are completing the Recommendation for Admissions form, one of whom should preferably be from the last tertiary institution or last place of employment.

REFEREE 1

REFEREE 2

Name.....

Name.....

Position

Position

Address

Address

.....

.....

.....

.....

Telephone No

Telephone No

Fax No

Fax No

E-mail address.....

E-mail address.....

20. PLEASE CHECK THAT YOUR APPLICATION IS COMPLETE AND THAT YOU HAVE ENCLOSED ALL THE RELEVANT DOCUMENTS.

- Certified copy of birth certificate
- Recommendation for Admissions to be completed and signed by referees
- Certified copies of certificates/degrees
- Official Transcript of studies (To be sent from tertiary institution)
- TRN card for number to be noted. (Passport for foreign nationals)
- Two certified passport sized pictures. (Signed by a Justice of the Peace OR Notary Public)
- Outline of proposed research (for research courses)
- Statement of purpose – 250 words (for taught courses)

21. DECLARATION

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS CORRECT

Signature.....

Date.....
Format: DD/MM/YY

FOR OFFICIAL USE ONLY

UNCONDITIONAL OFFER

CONDITIONAL OFFER

CONDITIONS.....

.....

.....

REJECT REASON(S):.....

.....

.....

CONDITION(S) NOW MET

COMMENTS:

.....

.....

.....

AUTHORISING OFFICER:

.....

SIGNATURE DATE:

RESEARCH STUDENTS:

PRINCIPAL SUPERVISOR

_____/_____

PRINT NAME / SIGNATURE DATE (DD/MM/YY)

OTHER SUPERVISOR(S)

_____/_____

PRINT NAME / SIGNATURE DATE (DD/MM/YY)

DEAN

_____/_____

PRINT NAME / SIGNATURE DATE (DD/MM/YY)

FACULTY GRADUATE STUDIES CO-ORDINATOR

_____/_____

PRINT NAME / SIGNATURE DATE (DD/MM/YY)

VP, GRADUATE STUDIES, RESEARCH AND ENTREPRENEURSHIP

_____/_____

PRINT NAME / SIGNATURE DATE (DD/MM/YY)

**UNIVERSITY OF TECHNOLOGY, JAMAICA
SCHOOL OF GRADUATE STUDIES, RESEARCH & ENTREPRENEURSHIP**

RECOMMENDATION FOR ADMISSION

Applicant's Name _____

Proposed Graduate Programme: _____

The person named above has applied for admission to the University of Technology, Jamaica, to pursue _____ . We would appreciate your assessment of the applicant's suitability for graduate study. Please answer the questions that follow, and write a brief statement, assessing the applicant's strengths and weaknesses. Please return the completed form to the applicant, in a sealed envelope or mail to:

**Vice President, Graduate studies, Research and Entrepreneurship
School of Graduate Studies, Research and Entrepreneurship
University of Technology, Jamaica
237 Old Hope Road, Kingston 6
Email: sgsre@utech.edu.jm**

1. In what capacity and how long have you known the applicant?

2. Rate the applicant for the following characteristics.

	Below Average	Average	Above Average	Outstanding	Exceptional	No Basis for Judgement
Intellectual ability						
Imagination/creativity						
Oral communication						
Written communication						
Initiative/resourcefulness						
Emotional maturity						
Perseverance						
Independence						
Ability to work with others						
Promise as a graduate student						

3. If needs be, would you be willing to supervise the candidate? YES NO
If not, why not?

4. Statement assessing student's strengths and weaknesses. (Additional paper may be attached).

5. Name _____ Signature _____
Institution _____ Position/Qualifications _____
Address _____ Telephone _____
_____ Date _____

Thank you for your co-operation.

**UNIVERSITY OF TECHNOLOGY, JAMAICA
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_____ Date _____

Thank you for your co-operation.